



Permit Portal Registration Instructions

Thank you in advance for registering for a City of Bloomington Portal account.

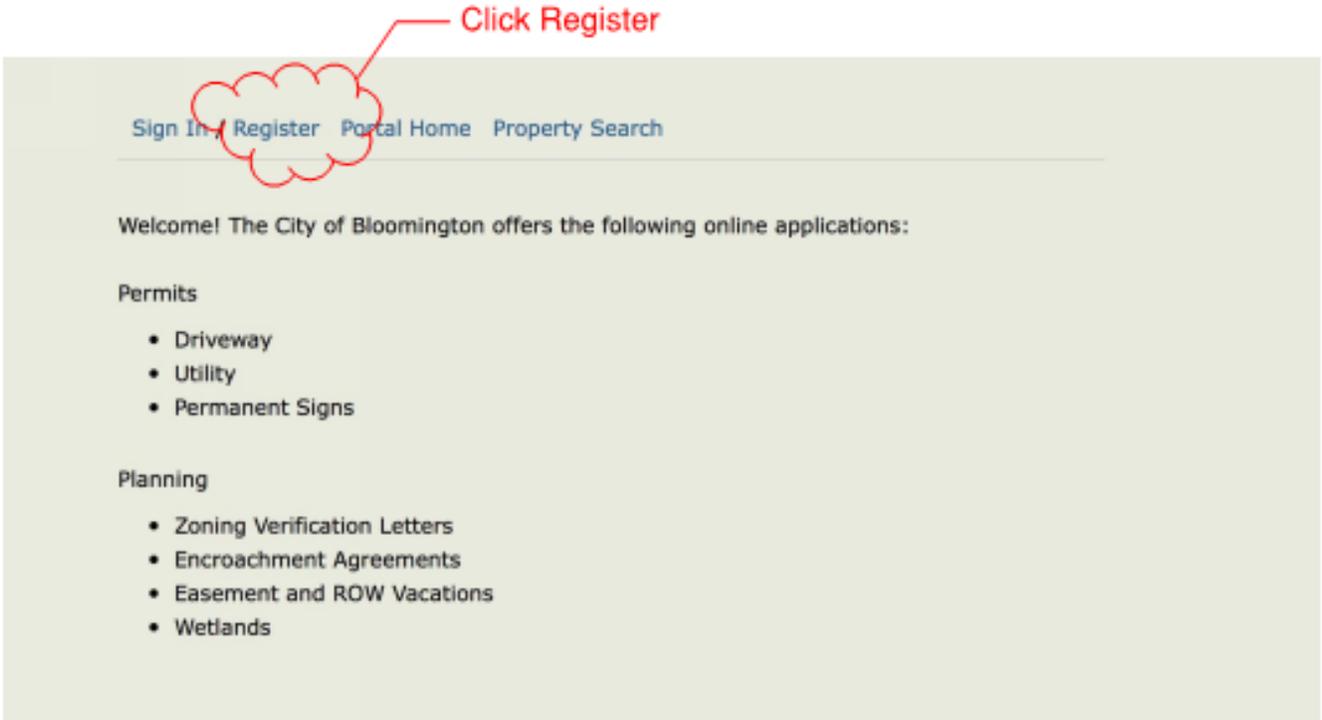
We offer two registration types - you email and registration can only be associated with one:

Individual: To obtain permits and information on inspections, that are under an individual's name. Any permit applications would be under this person's name. This applies to most users! Please call 952-563-8930 for any clarification on registration.

Contractor: **(DO NOT REGISTER AS A CONTRACTOR OR BUSINESS WITHOUT CALLING 952-563-8930 TO DISCUSS THE PROCESS.)** If you are the person who will apply for and monitor most of the permits, and you would like access to all permit and inspection information for the entire Company, we first must register you as a Licensed Contractor or enter the e-mail used into the system before registering.. Please contact us at (952) 563-8930 so we can modify your account.

Registering as an individual allows you to only see items where you are listed as a contact. A company registration lists the entire company permit records, with only one e-mail address associated with the account.

To start registrations, go to: www.blm.mn/portal



Sign In / Register Portal Home Property Search

Welcome! The City of Bloomington offers the following online applications:

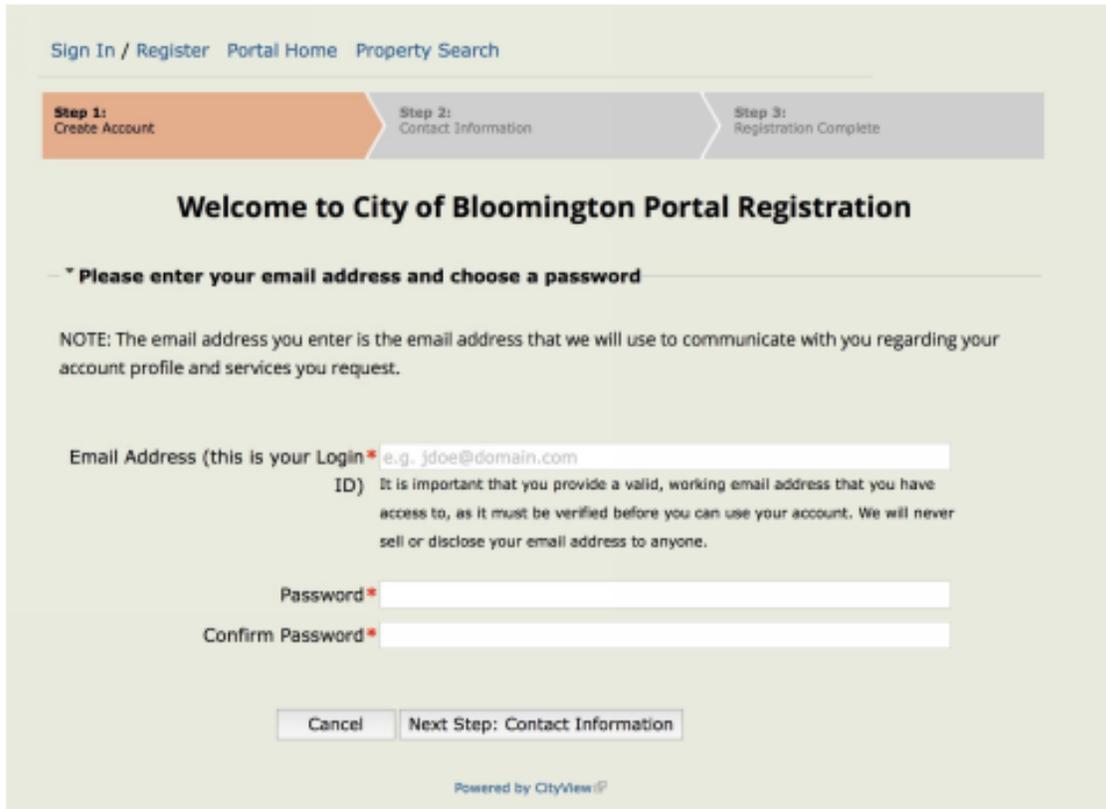
Permits

- Driveway
- Utility
- Permanent Signs

Planning

- Zoning Verification Letters
- Encroachment Agreements
- Easement and ROW Vacations
- Wetlands

Enter your e-mail address and proposed password



Sign In / Register Portal Home Property Search

Step 1: Create Account Step 2: Contact Information Step 3: Registration Complete

Welcome to City of Bloomington Portal Registration

* Please enter your email address and choose a password

NOTE: The email address you enter is the email address that we will use to communicate with you regarding your account profile and services you request.

Email Address (this is your Login ID)

It is important that you provide a valid, working email address that you have access to, as it must be verified before you can use your account. We will never sell or disclose your email address to anyone.

Password

Confirm Password

Powered by CityView

If the screen below appears and you are trying to register as a contractor, call 952-563-8930 to discuss the process before registering.

Sign In / Register Portal Home Property Search

Step 1: Create Account Step 2: Contact Information Step 3: Registration Complete

Contact Information

Are you trying to register as a contractor?

Previous Step: Create Account

Powered by CityView

Answer No

DO NOT UNDER ANY CIRCUMSTANCE ENTER YES FOR BUSINESS.

Sign In / Register Portal Home Property Search

Step 1: Create Account Step 2: Contact Information Step 3: Registration Complete

Contact Information

Are you trying to register as a contractor?

Are you trying to register as a business owner?

Previous Step: Create Account

Powered by CityView

Always answer No



New Contact Information

Required information is indicated with an asterisk (*).

Name* Enter full name

Preferred Contact Method*

Choose from list - click arrows
(e-mail preferred)

Address

Search for address

Best typing a street address above and we will search existing location within the jurisdiction. If your location appears please select from the list. If you can not find your address, you can enter it manually in the fields below.

DO NOT USE

Mailing Address

Same as Location Address:

Street Address*

Additional Address Information

City/State/Zip* MN

Contact Numbers

| Contact Number(s) | Type | Contact Number | Ext. |
|-------------------|---------|----------------------|----------------------|
| | Primary | <input type="text"/> | <input type="text"/> |

Add all contact numbers

(*Please note: at least one contact number is required)

Type the characters you see in the image below to continue.



Must type the characters
to verify you are a human

The Screen Below should appear.
Go to your e-mail to verify the account.

[Sign In / Register](#) [Portal Home](#) [Property Search](#)

Step 1:
Create Account

Step 2:
Contact Information

Step 3:
Enter Contact Information

Step 4:
Registration Complete

Registration Complete

Your new account was created successfully.

A confirmation email has been sent to peasemines@gmail.com. Please allow up to 30 minutes for the email to arrive. Please click on the hyperlink contained in the email to activate your account.

Powered by CityView®

Registration Complete

Welcome Homer and Jethro!

[Sign Out](#) [My Account](#) [My Items](#) [Portal Home](#) [Property Search](#)

Your account has been successfully activated

Thank you for activating your account.

If you would like to receive notification emails about new development projects or updates on applications you have submitted, please subscribe here: [My Community Notifications](#).

To access the CityView Portal, you may proceed to [Portal Home](#)

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